





## Disable Office365 Clutter

1. Sign in to [www.usc.edu/office365](http://www.usc.edu/office365)
2. On the navigation bar, go to Settings  > Mail > Automatic processing > Clutter.
3. Uncheck Separate items identified as Clutter > Save .

 Save     Discard

### Clutter

Over the past 7 days, Outlook would have moved 0 items to Clutter. This would have saved you about 0 minutes.

When email is received:

Separate items identified as clutter

[Learn more about Clutter](#)

Got a few extra seconds? We'd love to know what you think about Clutter.

### NOTES:

- The Clutter folder remains in Office365 even after you turn off the feature.
- If you use email forwarding in Office365, the Clutter emails will still be forwarded.