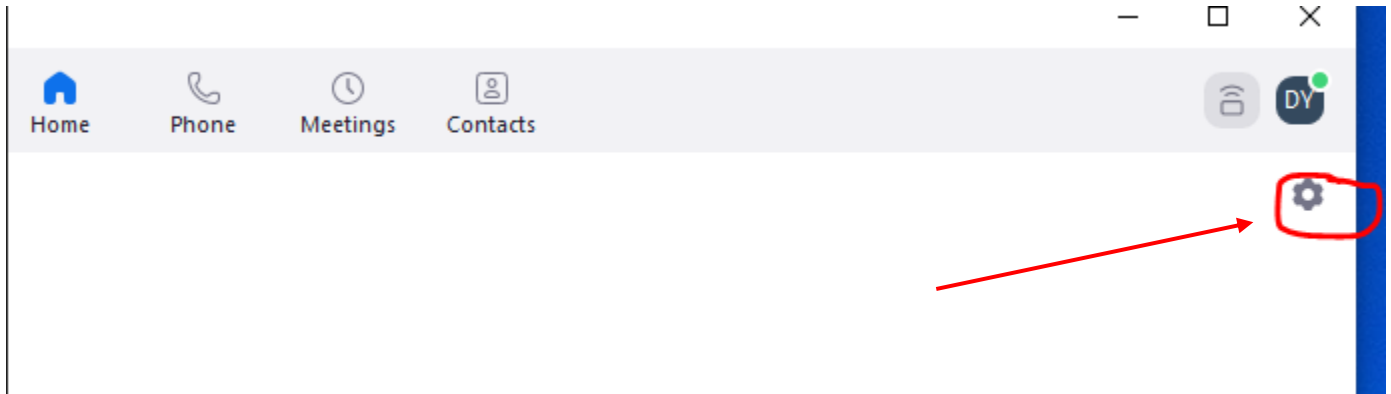
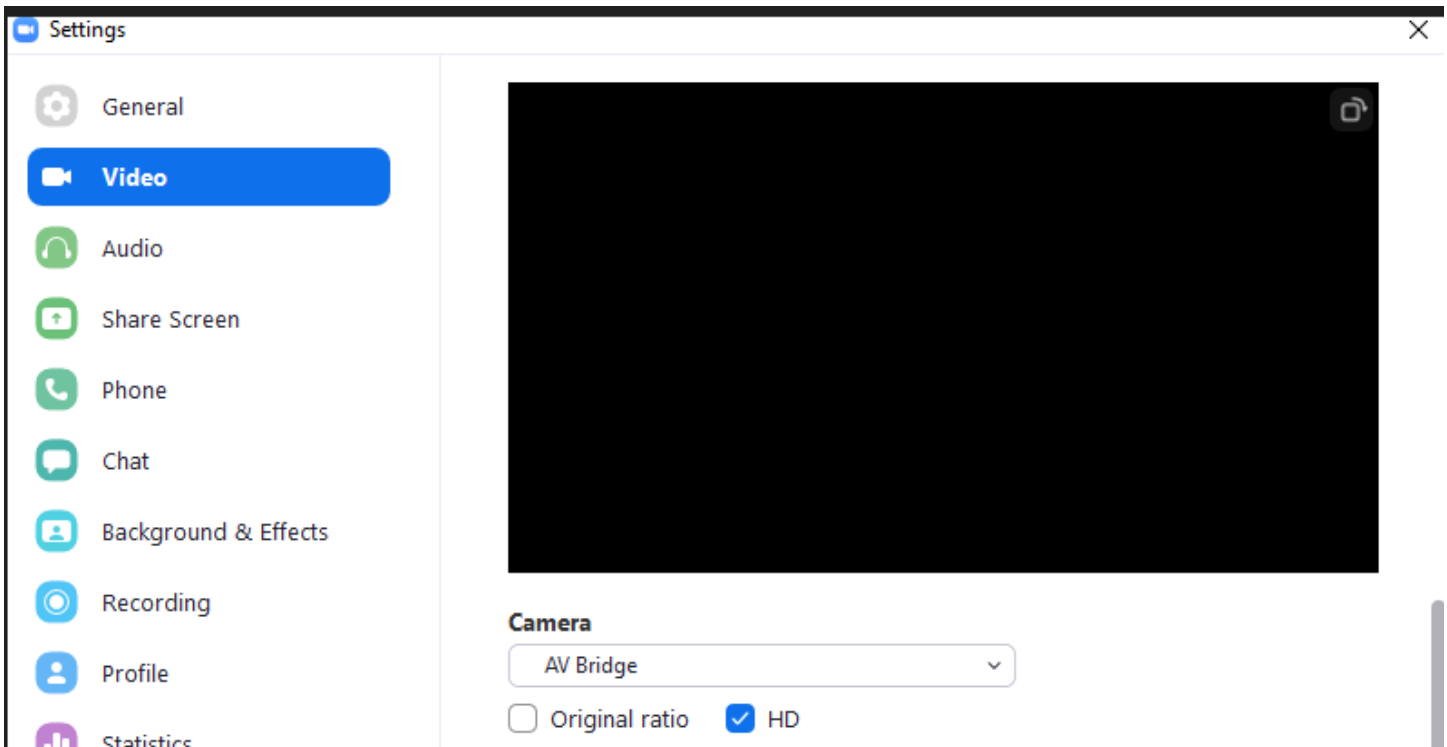


RTH 306 A/V Set up

1. On the Desktop, please launch Zoom and login with your credentials
2. On the Top Right-hand corner, click on the gear icon:



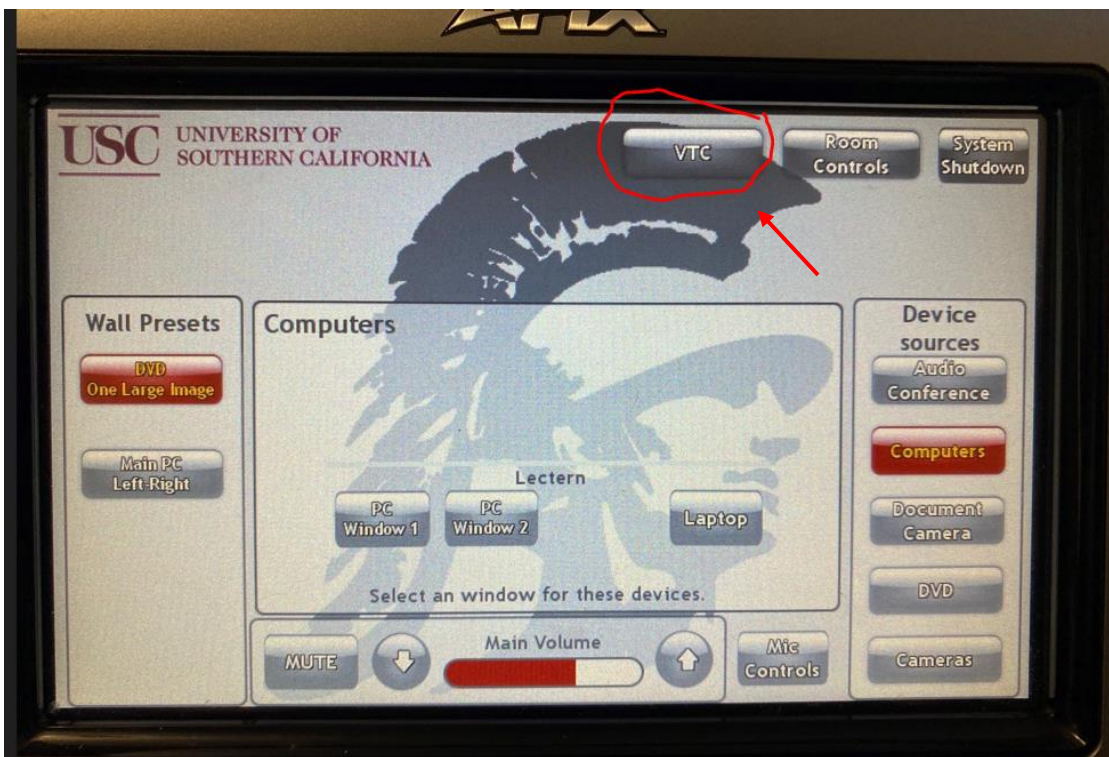
3. Click on the Video tab on the left and you should see that the camera is off:



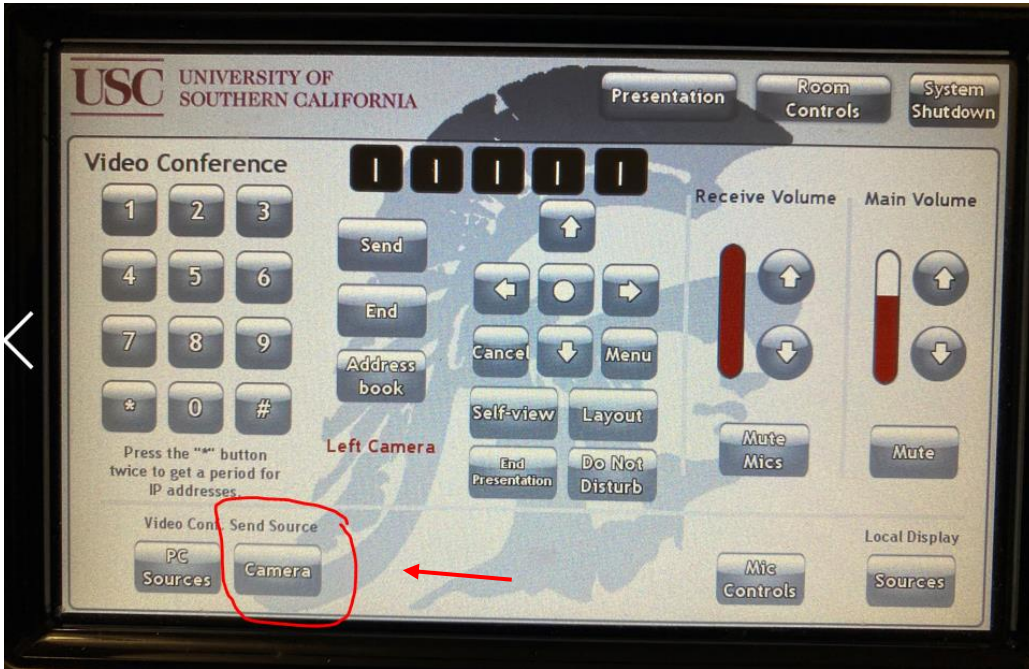
4. To turn on the camera, you must activate it through the A/V touch screen on the podium:



5. From the touch screen, click on VTC on the top right corner:



6. On the Video Teleconference menu, on the bottom left corner click on Camera:



7. From this menu, please select the camera and angle you wish to use:

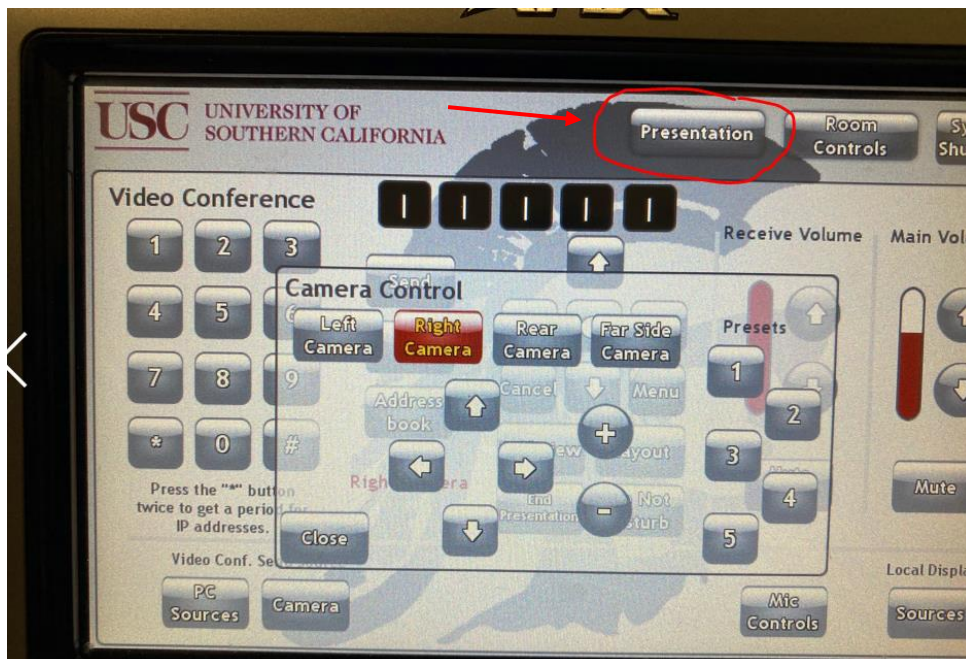


From Zoom, you can now see how the camera is displayed through the video display:

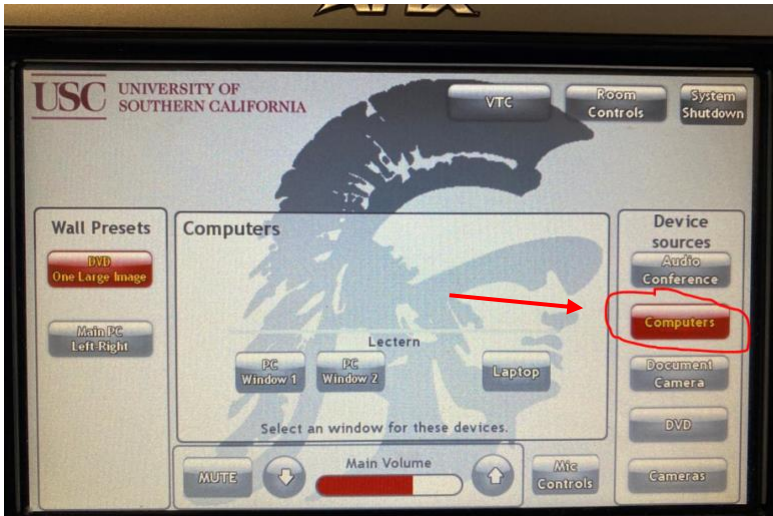


Projecting and displaying desktop/laptop onto the screens

1. Once you have set the camera, click on Presentation tab on the top center of the touch screen:



2. Select the Computers option on the right corner:



Note that PC Window 2 is the active display on the desktop and PC Window 1 is the extended monitor to the desktop.

Click on the display and select which screen you wish to project in the room:



For camera calibration issues or any technical issues, please call 213-740-0517 or send an email to engrhel@usc.edu.

Thank you.