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MyDesktop Logon Instructions

Please note that these instructions are meant to get the user on MyDesktop quickly.

Login Instructions for MyDesktop.vlab.usc.edu:

- 1. Open a web browser and go to → https://mydesktop.vlab.usc.edu/
- 2. Select "Install VMWare Horizon Client"

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I <u> </u>		
-		
VMware	Horizon	
		Sec.
You can connect to your d	esktop and applications by	445.66
	ton Client or through the vser.	3.00
		200
	t offers better performance atures.	
Install VMware	VMware Horizon	
Horizon Client	HTML Access	
	Check here to skip this screen and always use HTML Access.	The second second

3. Click on "View Download Components" for the Omnissa Horizon Client product

Home / Downloads

All Downloads

	Search All Downloads	
Products A-Z By Category		
		ALL PRODUCTS
Desktop & End-User Computing		
Products		
Omnissa ThinApp		View Download Components Drivers & Tools
Omnissa Dynamic Environment Manager		View Download Components Drivers & Tools
Omnissa Horizon		View Download Components Drivers & Tools
Omnissa App Volumes		View Download Components Drivers & Tools
Omnissa Workspace ONE Tunnel		View Download Components Drivers & Tools
Omnissa Horizon Clients		View Download Components Drivers & Tools

Updated as of 7/7/25 by DY



Then select which version of device you have:

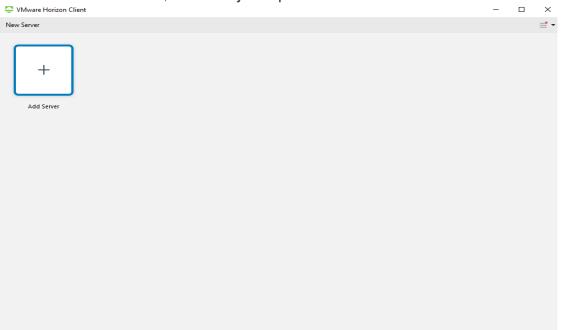
Home /	Omnissa	Horizon	Clients

Download Omnissa Horizon Clients		
Version: Omnissa Horizon Clients for Windows, Mac, iOS, 2412 desktop from your device of choice giving you o	, Linux, Chrome and Android allow you to connect to your Omnissa Horizon virtual on-the-go access from any location. k with existing Zoom, Cisco, Nuance and Imprivata integrations	Product Resources View My Download History Product Info Documentation Horizon Mobile Client Privacy Horizon Community
Read More		
Product Downloads Drivers & Tools Open Source Custom ISOs OEM Add	ons	
Product	Release Date	
✓ Omnissa Horizon Client for Windows		
Omnissa Horizon Client for Windows	2024-12-24	GO TO DOWNLOADS
✓ Omnissa Horizon Client for macOS		
Omnissa Horizon Client for macOS	2024-12-24	GO TO DOWNLOADS

4. Install the application, then double-click on Omnissa Horizon View



5. Click Add Server, then enter mydesktop.vlab.usc.edu





6. Enter your **USCNet ID** and **USCNet ID password** and on the Domain category, please select **VLAB.USC.EDU** click "**Login**"

📩 https://mydesktop.vlab	.usc.edu	
Enter your user name		
Enter your password		
VLAB		~
Cancel	Login	

There is no need to add "@usc.edu" at the end of your username.

NOTE: If you are unable to log into the MyDesktop (aka Virtual Desktop Infrastructure or VDI) please note the following:

- **a.** If you have just registered for the course, the system might not be able to recognize your account immediately. Please try again the next day.
- **b.** If you are enrolled into the course and have issues logging in, please send an email to <u>engrhelp@usc.edu</u>.
- **c.** If you have taken a course the semester before with VDI access but not the current semester, you will not be able to log into the VDI. Access to the VDI is on a semester basis.



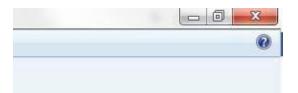
7. After logging in, you may only see one choice as follows:



Double-click on it to get you onto the General Desktop. This is where most of the software is installed.

If this is your first time logging on, it may take a few minutes to build your profile. Subsequent logins will be faster.

If you see a blank screen and nothing appears to be happening, try clicking on the double square next to the red X to resize the screen from full-screen mode to windowed mode. This will force the Horizon View client to try and reset the screen resolution. If you see the desktop, you may click on the square next to the red X to go back to full screen mode if that is your preference.



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8. If you are signed up for certain classes that require graphics-intensive software such as Adobe CC or Solidworks and have been given access to MyDesktop, you will see Enhanced Desktop as an option.



9. To share files between the VDI and your desktop/laptop, please do the following:

Sharing	×
0	Do you want to share your removable storage and local files when using remote desktops and applications?
	Permit access to your removable storage and local files \gtrsim dyip For more choices, go to <u>Settings > Sharing</u>
🗹 Do no	t show this dialog again
	• Welcome

NOTE: Failure to do this step would deny the file sharing between the VDI and your desktop/laptop.

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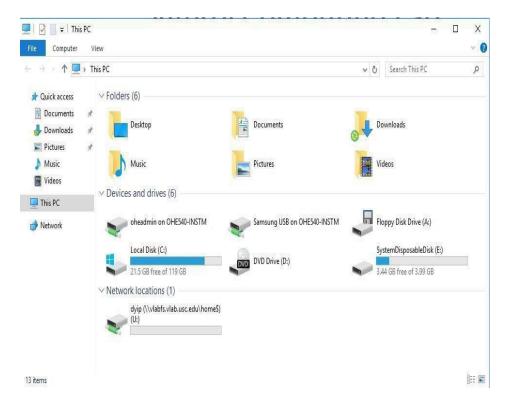
10. Click on File Explorer, and you will see your local computer's hard drive. Click on it.



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11. In this screenshot, the local drive is mapped as OHEADMIN on OHE540-INSTM. Please also note that I have a USB drive plugged in, and it shows up as SAMSUNG USB on OHE540-INSTM.

All users who log in to MyDesktop have been assigned online network space. In this screenshot, mine is located under Network Location as the U: drive.



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12. For Mac Users, steps 11 to 15 show you how to share data files between your Mac and the VDI.

To share an item between the VDI and your laptop/desktop. Click on the unit you are using. In my case it is "oheadmin on OHE540-INSTM". You should see the following:

	A.	Distance in the	TOTAL	C1000	
🖈 Quick access	Name	Date modified	Туре	Size	
🗎 Documents 🛛 🖈	Applications	7/25/2017 10:16 AM	File folder		
🕹 Downloads 🛛 🖈	Desktop	8/9/2017 11:51 AM	File folder		
E Pictures 🖈	Documents	8/14/2017 8:42 AM	File folder		
Music		8/4/2017 9:21 AM	File folder		
	Library	7/25/2017 10:16 AM	File folder		
Videos		7/17/2017 7:47 AM	File folder		
This PC	Music	7/25/2017 10:14 AM	File folder		
	Pictures	7/17/2017 7:47 AM	File folder		
💣 Network	Public	7/17/2017 7:47 AM	File folder		

13. From there click on the "Desktop" folder.

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le Home	Share	View					\sim
→ • ↑ 📙	> Th	is PC > oheadmin on OHE540-IN	NSTM > Desktop		~ Ū	Search Desktop	م ر
📌 Quick access		Name	Date modified	Туре	Size		
Documents	*	12.Refind	8/9/2017 11:50 AM	File folder			
🚽 Downloads	*	Centrify	8/9/2017 11:17 AM	File folder			
E Pictures	*						
👌 Music							
📳 Videos							
This PC							
Network							
ems							

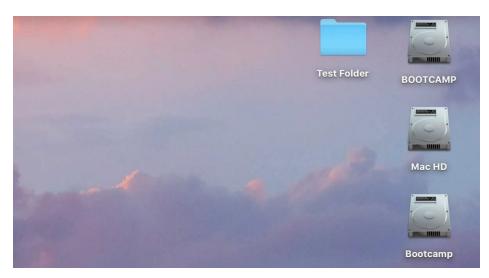
This is mirroring between the VDI and the computer you are using.

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14. To create a specific folder to synchronize files between the VDI and your computer. Right click on the mouse and select "New Folder." If you do not have a right mouse button, press "CTRL+SHIFT+N" and that will create a new folder on the directory.

e Home	Share	View					\sim
→ • ↑ 📘	> Th	is PC → oheadmin on OHE540-IN	STM > Desktop		ٽ ~	Search Desktop	م
Quick access		Name	Date modified	Туре	Size		
🗄 Documents	*	12.Refind	8/9/2017 11:50 AM	File folder			
Jownloads	*	Centrify	8/9/2017 11:17 AM	File folder			
Pictures	*	- Test Folder	8/18/2017 8:50 AM	File folder			
Music							
Videos							
This PC							
Network							

You should see a copy of it on your computer's desktop. Press F3 on your Apple keyboard to switch from the VDI desktop to your iMacs desktop. The following is a screen shot on my iMac:

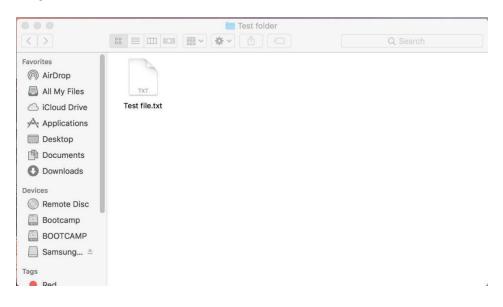


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15. Let's create a file to see the synchronization. I have created a text file with the filename "Test file" in the desktop folder called "Test folder" on the iMac's directory on theVDI.

→ * ↑	> Th	is PC 🔸 oheadmin on OHE540-I	NSTM > Desktop > Test folder		~	ΰ	Search Test folder	Q
Quick access		Name	Date modified	Туре	Size			
🔮 Documents	*	Test file	8/18/2017 8:53 AM	Text Document		1 KB		
🕹 Downloads	1							
Pictures	1							

16. Press F3 on the Apple keyboard to switch back from the VDI desktop to the iMac you are using. I click on the folder I created and see that the file I created on the VDI is on the iMac.



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- 17. When you are contacting the Viterbi Service Desk (engrhelp@usc.edu) for assistance, please give as much information as possible such as:
 - a. Where are you trying to connect from (home, off campus somewhere, dorm, on campus)?
 - b. Which desktop (General or Enhanced) were you trying to log into?
 - c. Date and time you ran into the problem.
 - d. What software were you attempting to use.
 - e. Did you start up any other software or is anything else running when youexperienced this problem?
 - f. Which host were you logged in to? Right click on Computer and select Properties to find the computer name. For me, I'm logged into GDESK-222. See below screenshot.

🖳 System				- 0	X
← → → ↑ 🖳 > Control	I Panel > System and Security > Sy	stem	v ₽	Search Control Panel	Q
Control Panel Home	View basic information	about your computer			
😯 Device Manager	Windows edition				
😯 Remote settings	Windows 10 Enterprise 201	5 LTSB		22 VI 010	
System protection	© 2015 Microsoft Corpora			'indows'	10
Advanced system settings				1100003	IU
	System				
	Processor:	Intel(R) Xeon(R) CPU E5-2695 v2 @ 2.40GHz 2.40 GHz			
	Installed memory (RAM):	8.00 GB			
	System type:	64-bit Operating System, x64-based processor			
	Pen and Touch:	No Pen or Touch Input is available for this Display			
	Computer name, domain, and	workgroup settings			
	Computer name:	GDESK-222		Change se	ttings
	Full computer name:	GDESK-222.vlab.usc.edu			
	Computer description:				
	Domain:	vlab.usc.edu			
	Windows activation				
	Windows is activated Rea	d the Microsoft Software License Terms			
	Product ID: 00329-50000-0	0001-AA168		Change produ	uct key



18. Please take note of when your home folders will be purged and how to get help. This is shown on the MyDesktop background wallpaper. You are advised to make frequentbackups of your data files stored on the network drive. You are responsible for your own datafiles.



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Viterbi Computing Lab

How to get Help - Contact Viterbi Service Desk



Online: http://viterbi.usc.edu/servicedesk Phone : 213-740-0517 (Hours: M-F 8am-6pm, closed on university holidays) How to change user password - https://netid.usc.edu/account_services/change_password



Files should be saved in Documents.

Home Folder Data Purge Schedule



Spring Semester - data purged after May 31st Summer Semester - data purged after August 31st Fall Semester - data purged after December 31st

Important Notes – Please READ!

- Have you updated your VMWare Horizon Client? This is especially important for students that have used MyDesktop in past years. Updating your Horizon client will fix the majority of connectionproblems.
- The faster and more stable the internet connection you have, the better experience you will have with MyDesktop.
- MyDesktop is dependent on USC Network. Please note that if USC is experiencing network problems or network outages, that will have an adverse effect on the performance and availability of MyDesktop.
- Do not leave your MyDesktop session unattended. There is an inactivity timeout.
- Please make frequent backups of all your important files. Any data files you save on the network drive is your responsibility.
- Access to MyDesktop is per class when requested by the Professor only. If you have used MyDesktop in a past semester and think your Viterbi class will benefit from having access, please inform your Professor or the TA of the class to request MyDesktop access.
- Autodesk products are NOT compatible with roaming profiles. If your class is accessing MyDesktop to use an Autodesk product, you will not have a roaming profile but you will still have the network U: drive.
- When you log in, you may see dialog boxes pop up. These dialog boxes will contain important upcoming notices such as system maintenance or system unavailability. Please read before clicking through.